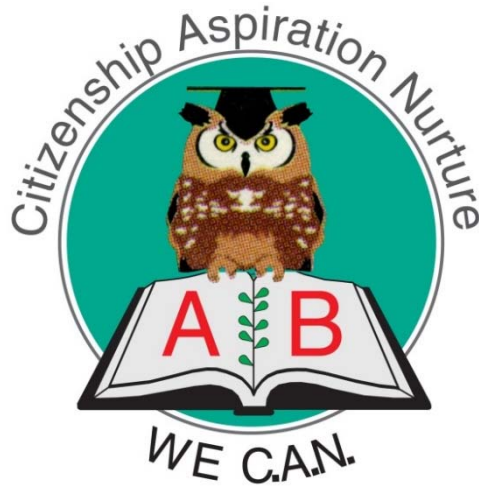


# Albert Bradbeer Primary Academy



## Home - Academy Agreement Policy

**2016-17**

### **Purpose of the Home-Academy Agreement**

We believe that an effective and pro-active partnership between home and Academy provides the best possible education and care for all of our pupils. A

Home-Academy agreement provides a framework for effective partnerships between parents, pupils and Academy enabling close communication to secure the highest possible standards of achievement for all our pupils in all aspects of Academy life.

## **Aims**

Through this policy we aim to:

- Communicate current expectations of Academy and parents in relation to home-Academy partnership working
- Emphasise the importance of effective relationships between home and Academy
- Clarify methods of communication between Academy and home
- Provide continuity and shared support for all pupils based on our effective partnerships

### **Academy will:**

- Provide high quality teaching and learning, taking into account the individual needs of all our children
- Develop a rich and innovative curriculum to lead our ethos of creating 'Irresistible Learning' for all our pupils
- Have high expectations of behaviour, attainment and effort
- Treat all our children fairly and equally and keep them safe and happy at Academy
- Enable children to become independent and self-motivated learners
- Challenge and support children to reach their full potential
- Help children to be thoughtful, kind and respectful of others
- Provide positive role models for our children
- Encourage punctuality and good attendance
- Provide regular reports and meetings to review children's progress
- Establish open and respectful communications to all children and parents
- Ensure children start and finish the day punctually
- Make available all relevant Academy policies and information

### **Local Advisory Board members will:**

- Seek financial efficiency and value for money
- Monitor, review and hold the Head Teacher to account in all aspects of the Academy's work and running
- Ensure compliance with statutory requirements including Health and Safety
- Meet regularly and carry out our legal responsibilities to the Academy
- Ensure any funding received by Academy will be used responsibly to provide curriculum and support services

### **Parents/Guardians will:**

- Ensure their child comes to Academy every day on time and prepared
- Ensure their child wears the correct Academy uniform in line with Academy's specification
- Read all correspondence from Academy and respond when appropriate
- Support Academy ethos and procedures
- Collect their child punctually and advise Academy of any lateness
- Attend Parent Evenings and meetings arranged with Academy
- Read with their child three times a week and record it in their child's reading diaries
- Be available to discuss any problems or issues concerning their child
- Inform Academy of any issues affecting behaviour or report any concerns
- Encourage good behaviour, politeness and respect for others and Academy property
- Encourage their child's learning and support them with their home learning
- Talk to Academy staff in a calm and respectful manner
- Ensure careful and considerate parking at Academy entrances
- Support their child with weekly homework and encourage children to hand it in on time

## **Pupils will:**

- Show respect for the Academy and its environment and equipment
- Show respect, be polite and co-operate with Academy staff
- Work to the best of their ability at all times
- Treat all other children with kindness and respect
- Attend Academy every day and on time
- Adhere to Academy rules and policies
- Inform staff of any problems or concerns they have regarding Academy
- Be responsible for taking home information provided by the Academy
- Adopt a positive attitude and participate fully in Academy life
- Wear the appropriate Academy uniform as specified

## **Home-Academy Communication**

Communication between home and Academy is most effective when it takes place as regularly as possible. It is vital for Academy to establish clear and varied methods of communication for parents in order to provide the best care and effective education for our pupils. It is also conducive to developing good working relationships with parents which have a positive impact on the well-being of our pupils.

Parents will be contacted both to celebrate pupil achievements and to be informed of any concerns.

### **Methods of communication:**

- Day to day in-person contact (especially for our Academy's younger pupils) normally with the pupil's class teacher at the beginning or end of the Academy day
- Notes home (these may include achievement certificates/postcards or first aid 'bump notes' for example)

- Phone calls. This will always be our initial method of communication in more urgent matters such as illness and behaviour issues. These will be made by either the pupil's class teacher or the Head/Deputy/Assistant Head.
- Parents' Evening meetings. These will take place three times a year and will include communication on all aspects of pupils' Academy life: attainment, attitude and behaviour, for example.
- Additional formal or informal arranged meetings. These can occur throughout the Academy year whenever the need arises. We may ask you to meet with the Head/Deputy/Assistant Head or our Inclusion Manager or Learning Mentor (for children with Special Educational Needs or emotional/behavioural needs). These meetings will always be arranged with the purpose of gaining your perspective or opinion on matters concerning your child and deciding on a shared way forward
- Fortnightly newsletters. These are written by the Head Teacher and contain a range of information concerning all aspects of Academy life. Specific letters containing detailed information relating specifically to your child's class may be written by the class teacher such as trip information or sporting events
- Text Messages. We have a system where we can send texts straight to your mobile phone. We will use this service for matters needing the quickest communication such as Academy closure or reminders of Academy events or clubs
- Academy Website. This provides up to date news, diary dates, details of Academy and class events and photographs. It also provides our most recent OFSTED report and Academy policies
- Surveys. We are always keen to gain parents' perspectives on our Academy to help us find ways to constantly improve and make changes. These may relate to specific areas of Academy life such as pupils' behaviour or changing parts of the Academy day, or may cover a range of areas in relation to Academy life
- Policies. These are documents that provide specific and detailed information relating to the Academy on a range of different areas such as Health and Safety, Anti-Bullying and Behaviour

## **Expectations of parents/carers in relation to home-Academy communication**

We actively encourage communication from all parents/carers in relation to anything which may be affecting your child such as a change in circumstances - parental separation/divorce, birth of a sibling, bereavement or illness, to anything that is worrying them or you, such as friendship problems or changes in behaviour at home.

There are ranges of ways this can be achieved:

- Communication with your child's teacher/teaching assistant at the start and end of the day
- Arranged appointments with your child's class teacher, if longer time is necessary. This can be arranged on the same day if it is urgent, either with the Head Teacher or Assistant Head Teachers.
- Liaison through the Academy office, either by telephone or in person.
- Quick notes
- Communication with Head/Deputy/Assistant Head Teachers. As far as possible, the Head Teacher aims to have an open door policy and to make time for parent requests for meetings at the beginnings and ends of day. The Head Teacher will also be visible on the Academy gates for informal chats. If this is not possible for any reason, please leave a message with the office staff- the Head Teacher or other members of the Senior Leadership Team will get back to you

**HOME – ACADEMY AGREEMENT 2016-17 RETURN SLIP. PLEASE TEAR THIS OFF AND RETURN TO THE CLASS TEACHER**

**I agree to meet and adhere to the responsibilities required of me by the Academy to ensure the most effective education for my child:**

**Child's Name**.....

**Signed**..... **Date**.....

**Full Name**.....